

#### Background

Educational planning is an essential part of ensuring all students have equitable opportunities to acquire the knowledge, skills and attitudes they need to be self-reliant, responsible, caring and contributing citizens. Planning ensures resources for education are used in the best possible ways to meet the educational needs of Alberta's young people.

Gwynne Valley Rural Academy (GVRA) is responsible for providing assurance to its stakeholders that it is fulfilling its responsibilities and students are successful. The key to building public assurance is engaging education partners in the Academy's planning and reporting cycle. As part of this assurance, the Academy is committed to engaging students, school families, staff and community members in the planning and reporting processes in the Academy.

With alignment to the GVRA Charter, the Three-Year Education Plan outlines the Academy's priorities, goals, outcomes, performance measures and strategies to support student success, guides budget development and forms the basis for reporting on progress and achievement.

#### Guiding Principles for Assurance in Planning and Reporting

1. Recognize that all education partners, each with unique contributions, share responsibility for student growth and achievement;
2. Build professional capacity and a commitment to continuous improvement;
3. Facilitate communication and the ongoing engagement of all education partners in respectful, collaborative action;
4. Engage regularly with education partners, across the spectrum of public engagement strategies (informing, consulting, involving, collaborating and empowering);
5. Acknowledge that communication must be constant throughout the engagement process;
6. Consistently use evidence from a variety of sources to ensure responsive and transparent decision-making;
7. Reflect local and societal contexts, enabling innovative and flexible responses in classrooms and schools;
8. Recognize the unique learning needs of students and foster equitable and inclusive learning environments;
9. Commit to demonstrating fiscal responsibility and effective stewardship of resources in supporting system and student outcomes; and
10. Provide a structure to ensure what is measured and reported is consistent with the best interests of student growth and achievement.

#### Procedures

##### 1. Planning Guidelines

- 1.1 The vision, mission, values and beliefs will provide overall direction for planning.

- 1.2 The planning process will recognize identified priorities during the planning process.
  - 1.3 The actions and endeavours of the Academy must be guided by sound planning processes. The planning process must provide ample opportunity for input and meaningful involvement by stakeholder groups. Formal processes for the Academy to develop, revise, and extend its Three-Year Education Plan that identify priorities, outcomes, measures, targets, strategies, and timelines for task completion will be developed each year.
2. Three-Year Education Plan
- 2.1 The Academy education plan must align with the GVRA Charter.
  - 2.2 An Academy education plan that meets local needs and fulfills provincial accountability requirements will be developed and implemented.
  - 2.3 The plan will be kept current to ensure focused, efficient and effective change and improvements.
  - 2.4 The plan will be updated by May 31 of each year.
  - 2.5 The plan will contain priorities with related outcomes, performance measures and research-informed strategies that address both local goals and Division priorities.
  - 2.6 The plan will outline the deployment of resources and be consistent with the provincial funding framework.
  - 2.7 The plan will be reviewed regularly and updated annually, in keeping with results arising from analysis and implementation, input gathered from stakeholder engagement activities and with consideration of changes in provincial direction and Academy priorities.
3. The Superintendent will:
- 3.1 Submit the plan to the Board of Directors for approval..
  - 3.2 Ensure that the Academy Three-Year Education Plan is submitted to Alberta Education in a form and at a time that meets requirements.
  - 3.3 Make provision for distribution of the Three-Year Education Plan and its placement on the Academy website.

Reference: Section 18, 52, 53, 55, 66, 67, 222 Education Act  
Section 10 Fiscal Planning and Transparency Act  
Section 7 Education Grants Regulation  
School Councils Regulation 94/2019  
Policy and Requirements for School Board Planning and Reporting  
School Authority Planning and Reporting Reference Guide  
Guide to Education ECS to Grade 12