

**Board Delegation of Authority**

**Preamble**

The Education Act allows for the Board to delegate certain of its responsibilities and powers to others.

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 52 of the Education Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the Education Act and regulations as well as authority or responsibility set out in other legislation or regulations;
- Includes the ability to enact administrative procedures, practices or regulations required to carry out this authority; and also
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves to itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.

Further, the Board requires that any significant new provincial, regional or local obligations be brought to the Board for information and discussion.

**Specifically**

1. The Board reserves to itself the ability to make decisions on recommendations for the termination of a continuous contract of employment for a teacher, or of any designation held by a teacher, made pursuant to sections 202, 203 or 204 of the Education Act.
2. The Superintendent is authorized to suspend a teacher from the performance of the teacher's duties in accordance with section 213 of the Education Act. Further, the Superintendent is authorized to terminate the contract of employment for a teacher employed under a probationary, temporary or interim contract of employment, where such termination is made during the term of such contract. The power to suspend or terminate the services of a teacher may not be further delegated. The suspension and/or termination shall be conducted in accordance with the requirements of the Education Act.
3. The Superintendent is authorized to suspend from the performance of duties and/or to terminate the services and/or designation of any non-certificated staff member. The suspension or termination shall be conducted in accordance with all relevant legislation, and the decision shall not be appealable to the Board.
4. The Superintendent shall develop administrative procedures that are consistent with

- the Education Act, Regulations and Alberta Education requirements regarding:
- 4.1 Student Evaluation
  - 4.3 Surplus Land and Buildings
  - 4.4 Teacher Growth, Supervision and Evaluation.
5. The Superintendent is directed to develop an Administrative Procedure to fulfill Board obligations created by any federal legislation or provincial legislation other than the Education Act.

Legal Reference: Section 52, 53, 202, 203, 204, 206, 209, 210, 213, 214, 215, 217, 218, 219, 222 Education Act